

FINANCE AND RESOURCES COMMITTEE

COMMITTEE BUSINESS

JUNE, 2011

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area Committee Central 23/09/08 article 14; and 01/04/09 article 12. Finance and Resources Committee 24/04/11 article 50	<p><u>Frederick Street Development Site</u></p> <p>At its meeting of 21/04/11, the Committee resolved:</p> <p>(i) to note the current progress in relation to the development;</p> <p>(ii) to approve the receipt of a capital grant from NHG Grampian to allow the Council to construct a multi storey car park, subject to the full cost of the grant being determined; and</p> <p>(iii) to instruct the Head of Legal and Democratic Services to include a clawback provision in the conditions of sale.</p>	<p>A report will be submitted next cycle on all outstanding issues.</p>	Head of Asset Management and Operations	07/01/09	27/09/11
2.	Finance and Resources Committee 12/11/09 article 35, 11/03/10 article 34, 11/05/10 article 48, 17/06/10 article 41, 28/08/10 article 4; 01/02/11 article 8	<p><u>Leaking of Report - St Nicholas House Site</u></p> <p>At its meeting of 01/02/11 the Committee resolved:</p> <p>to note the update provided by the Head of Legal and Democratic Services, and to therefore refer the relevant Councillors to the Standards Commission on the grounds of disrespect by members towards the Monitoring Officer.</p>	<p>A verbal update will be provided at the meeting by the Head of Legal and Democratic Services.</p>	Head of Legal and Democratic Services	16/06/11	

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3.	Finance and Resources Committee 10/12/09 article 42	<p><u>8 Alford Place</u></p> <p>The Committee resolved: to instruct the Head of Resources Development and Delivery to advertise the property at 8 Alford Place for sub-lease from 1 April, 2010 until the termination date under the Council's head lease, and report further.</p>	Ryden advise that property market for offices is currently flat with no interest currently expressed in leasing this property. Without prejudice discussions have taken place with the Council's landlord on possible alternative courses of action, but no agreement was reached. The marketing strategy is urgently being reviewed.	Head of Asset Management and Operations	06/05/10	27/09/11
4.	Finance and Resources Committee 28/01/10 article 2 & 11/03/10 article 31 & 11/05/10 article 34	<p><u>CAB – Debt Advice Service</u></p> <p>At its meeting of 11/03/10 the Committee resolved: to request a report back at each meeting of this Committee on all matters detailed within the report and in particular until a Service Level Agreement is in place between the Council and the CAB.</p>	<p>Update:</p> <p>A report will be considered at the next Social Care and Wellbeing Committee. Where recommendations involve other corporate services, these will be reported to the Service Committees and Corporate Committees as required.</p>	Head of Adult Services	27/09/11	
5.	Finance and Resources Committee 28/01/10 article 13	<p><u>Altens Community Centre and Dyce (Carnegie Hall) Community Centre – Remedial Works</u></p> <p>The Committee resolved: that appropriate officers be requested to undertake consultation with the community groups concerned in order to ascertain whether the funding identified is actually required and to report back to the Committee thereon in due</p>	<p>Update:</p> <p><u>Altens Leased Community Centre</u> The condition survey undertaken in late autumn 2009 detailed problems with windows and the state of the roof and gutters and down pipes which had resulted in significant leaks causing damage to ceilings and plaster work. The centre management committee was consulted following the January, 2010 meeting of the</p>	Director of Education, Culture and Sport	17/06/10	01/02/11

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		course.	<p>Finance and Resources Committee and expressed the view that repairs were urgent and, according to the terms of their existing lease with the Council, were the landlord's responsibility.</p> <p><u>Dyce (Carnegie Hall) Community Centre</u></p> <p>In a response received from Dyce Development and Amenities Committee which manage Dyce, Carnegie Hall, officers have been advised that the repairs do not appear to be of an urgent nature and that, "Our committee will as and when required carry out these items at our expense when they become necessary."</p> <p>In the light of this feedback:</p> <ul style="list-style-type: none"> - the work at Altens Community Centre to re roof part of the building, and replace the worst of the windows has been incorporated into the 2011/12 Condition and Suitability Programme, which was approved at the Finance and Resources Committee on 21 April, 2011, and will be carried over coming months. - it is proposed that the work at 			

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			<p>Dyce (Carnegie Hall), which is not considered to be of an urgent nature, will be carried out on an as and when basis by the Dyce Development and Amenities Committee at their expense.</p> <p>Recommended for removal.</p>			
6.	Finance and Resources Committee 28/01/10 article 25	<p><u>Capital Planning</u></p> <p>The Committee resolved: to approve the amended Capital Prioritisation Process and instruct the Director of Enterprise, Planning and Infrastructure to commence its implementation for 2011/12, and to instruct that regular reports be submitted back to this Committee.</p>	A report on the Capital Programme 2011/12 is on the agenda at item 6.2.	Head of Asset Management and Operations	16/06/11	
7.	Finance and Resources Committee 28/01/10 article 26	<p><u>Status of Surplus Education and Other Properties</u></p> <p>The Committee resolved: to authorise the Head of Resources Development and Delivery to enter into negotiations with the landlord of the site of the former Woodlands Special School, with a view to agreeing an appropriate exit strategy for the Council and to report back to this in due course on the outcome.</p>	Detailed discussions are underway with other interested parties in relation to a lease surrender.	Head of Asset Management and Operations	17/06/10	27/09/11

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8.	Finance and Resources Committee 11/03/10 article 11	<u>Common Good Budget</u> The Committee resolved:- to seek a review of Council funding for all trusts in order to assess Best Value.	Update: Internal Audit have prepared terms of reference for a review of the Common Good Fund which will be the subject of a report back to this committee after reporting to the Audit and Risk Committee following the recess.	Head of Finance	28/09/10	06/12/11
9.	Finance and Resources Committee 11/03/10 article 20	<u>Applications for Financial Assistance 2009/10</u> The Committee resolved:- to instruct officers to bring forward a report detailing ways in which the grant application system can be streamlined especially with regard to reporting to Committee.	Update: A report on Financial Assistance applications is on the agenda however the specific remit described in this item has not been completed due to resource restrictions and higher priorities within the Finance function.	Head of Finance	28/09/10	21/04/11
10.	Finance and Resources Committee 11/03/10 article 26	<u>Corporate Asset Management System – Progress</u> The Committee resolved:- that the Director of Corporate Governance be requested to report back on progress at every cycle, and for the reports to be presented in a format that is easily read and understood.	An update is included in the information bulletin. However as this aspect of the project has been completed it is recommended that the item be removed with bulletin reports being submitted when appropriate.	Head of Asset Management and Operations	Every cycle	

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11.	Finance and Resources Committee 11/03/10 article 28	<u>Grove Lodge</u> The Committee resolved:- that a further report be prepared in due course advising the Committee of the outcome of the marketing exercise.	A report is on the agenda at item 11.4.	Head of Asset Management and Operations	28/09/10	16/06/11
12.	Finance and Resources Committee 11/05/10 article 42	<u>Station House Media Unit</u> The Committee resolved: that appropriate officers be instructed to report again to the Committee on the future management, maintenance and operation of the adjacent car parking area which is not to be included within the subjects leased.	This is currently under review, and a report will be submitted to a future Committee meeting.	Head of Asset Management and Operations	02/12/10	27/09/11
13.	Finance and Resources Committee 11/05/10 article 45	<u>Granitehill Site</u> The Committee resolved: to instruct the Head of Asset Management and Operations to (i) progress preliminary design and costing of the redevelopment of the site at Granitehill for Council purpose in anticipation of submitting a bid to the Non Housing Capital Plan appraisal process for 2011/12, and (ii) maintain a watching brief on market conditions and report back as and when exposure of the site to the market might yield a favourable outcome.	In terms of (i) the Heads of Environment Services and Regeneration and Housing Investment are working to progress on this remit. In terms of (ii) there is no present evidence that market conditions have improved so as to justify exposing the site on the open market.	Head of Asset Management and Operations	02/12/10	27/09/11

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14.	Finance and Resources Committee 17/06/10 article 19	<p><u>Annual Housing and Council Tax Benefit Report</u></p> <p>The Committee resolved: to instruct that an annual report be submitted to this Committee in June each year, which should detail the previous financial year's Housing and Council Tax Benefit Service.</p>	<p>It is recommended that these reports be presented to Committee in September each year (rather than June). This will allow the report to have bench marking data against other authorities incorporated into the report.</p>	Head of Finance	16/06/11	27/09/11
15.	Finance and Resources Committee 17/06/10 article 24	<p><u>Kinship Care Service – Business Case</u></p> <p>The Committee resolved:</p> <p>(i) to approve the posts as outlined above on a one year fixed term basis;</p> <p>(ii) to instruct that officers report back, reviewing the situation when required.</p>		Head of Children's Services	16/06/11	
16.	<p>Council 18/08/10 article 17</p> <p>Finance and Resources 02/12/10 article 32</p> <p>Council 15/12/10 article 30 (referred from Finance and</p>	<p><u>Future Funding and Development of AECC</u></p> <p>At its meeting of 18/08/10, Council resolved: to instruct that reports be submitted to the Enterprise, Planning and Infrastructure and/or Finance and Resources Committees each cycle.</p> <p>At its meeting of 02/12/10, the Committee resolved:</p> <p>(d) instruct officers to prepare and submit a report to both the</p>	<p>Our Democratic and Legal Services Team have commissioned Brodies to assist with the transfer of leases and assets. Work on this task is ongoing.</p> <p>A draft pre-qualification questionnaire (PQQ) for issue to potential development partners was provided to our procurement team in December 2010. Following discussions in January, they are now liaising with</p>	Director of Enterprise, Planning and Infrastructure/ Head of Finance	Every cycle	

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	Resources) – same decision.	<p>Enterprise, Planning and Infrastructure Committee and this Committee outlining the options and terms for reverting all existing leases relating to land currently leased to AECC, and transferring ownership of all currently owned buildings and assets, from AECC Ltd to the Council; and</p> <p>(g) instruct officers to prepare and submit a report to both the Enterprise, Planning and Infrastructure Committee and this Committee outlining the proposed:</p> <p>(a) terms for creating the proposed joint venture development company;</p> <p>(b) terms for creating a LABV;</p> <p>(c) assets to be included in the LABV and the terms relating to their inclusion;</p> <p>(d) long term development plan for Council owned land and buildings in and around AECC; and</p> <p>(e) relationship, if any, between the joint venture development company and the City Development Company.</p>	<p>Democratic and Legal Services to use this PQQ as the basis for initiating a formal tendering process. Work on this task is ongoing.</p> <p>Update: Officers from EP&I are currently liaising with officers from the Finance and Legal teams to find a way practical way forward to enable implementation of the various resolutions under the meeting of 02/12/10. As soon as a way forward is agreed, appropriate papers will be presented to Finance and Resources and/or EP&I Committee.</p> <p>To date regular reports have been considered by the EPI Committee who have now instructed they receive such updates by way of the information bulletin.</p> <p>This item is therefore recommended for removal.</p>			
17.	Finance and Resources 28/09/10	<u>Tax Increment Financing for the City Garden Project</u>	Update: Aberdeen City Gardens Trust have agreed a contract with PWC	Economic and Business Development	02/12/10	

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	article 20	The Committee resolved: to instruct that a report be submitted to the next meeting with an update on the consultancy costs.	<p>to produce the proposed TIF Business Case, in accordance with revised scope of work.</p> <p>This will be produced at no cost to the Council, although some officer time input will be required to provide PWC with base data concerning the additional development projects included in the business case at the behest of the Council.</p> <p>The final business case will be presented to Council in December 2011, once "in principal" support for the TIF business case has been obtained from Scottish Futures Trust.</p> <p>This item is therefore recommended for removal.</p>	Project Director		
18.	Finance and Resources 28/09/10 article 24	<p><u>Access from the North Proposals (Third River Don Crossing) - Compulsory Purchase Order</u></p> <p>The Committee resolved: to note that officers would provide regular updates to Committee in relation to progress with land acquisition against budget.</p>		Head of Asset Management and Operations	As and when required.	
19.	Finance and Resources 28/09/10	<p><u>Property Asset Management Plan</u></p> <p>The Committee resolved:</p>	<p>Update: Reports on farms, advertising hoarding sites and advance</p>	Head of Asset Management and Operations	Spring 2012	

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	article 25	(d) that also in respect of the TNRP review, the Head of Asset Management and Operations be instructed, in conjunction with the Head of Finance, to prepare a schedule of property reviews with a view to completing within eighteen months and to report on those reviews, to appropriate meetings of this Committee.	factories were the subject of reports at the previous meeting. All the other groups of properties are programmed to be the subject of reports before the spring of 2012.			
20.	Finance and Resources 28/09/10 article 51 & Finance and Resources 01/02/11 article 33	<u>Pinewood/ Hazledene</u> At its meeting of 01/02/11, the Committee resolved: to instruct officers to maintain all current channels of communication with all parties having an interest in this land and report back to Committee at a later date all significant developments.	A report is on the agenda at item 11.17. Recommended for removal.	Head of Asset Management and Operations		
21.	Finance and Resources 02/12/10 article 7	<u>Lease Request</u> The Committee resolved: to instruct the Head of Asset Management and Operations (1) to carry out further investigations in relation to the transfer of assets to community groups, and the use of powers under 'The Disposal of Land by Local Authorities (Scotland) Regulations 2010'; and (2) to include		Head of Asset Management and Operations	27/09/11	

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		his findings in the 2011 Property Asset Management Plan Update.				
22.	Finance and Resources 02/12/10 article 26	<p><u>Aberdeen Local Development Plan</u></p> <p>The Committee resolved: to note that a further report will be presented at the next meeting to identify future actions required to further promote and advance Council sites, including initial budget requirements.</p>	<p>A report is on the agenda at item 11.13.</p> <p>Recommended for removal.</p>	Head of Asset Management and Operations	01/02/11	21/04/11
23.	Finance and Resources 02/12/10 article 27	<p><u>Forestry Consultancy Services</u></p> <p>The Committee resolved: to instruct officers to report back at the meeting of this Committee of 21 April, 2011 with progress made.</p>	<p>Update:</p> <p>There has been a reduction in the anticipated workload for any prospective consultants with the delays to the Tree for Every Citizen project. This changed the nature of the contract. On the advice of Legal and CPU an Invitation to Quote (ITQ) was the preferred route to seek prices. Particulars have been issued and returned ITQs are scheduled to be opened on 25 May, 2011.</p> <p>An update will be included in the information bulletin.</p>	Head of Environment Services	21/04/11	16/06/11
24.	Finance and Resources 02/12/10 article 39	<p><u>Review of Shops</u></p> <p>The Committee resolved: that the shops and shop ground leases contained within appendix B be held for further investigation, with a report on the proposed future of</p>	<p>Update:</p> <p>More detailed analysis is currently being undertaken.</p>	Head of Asset Management and Operations	16/06/11	06/12/11

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		these property leases to be submitted for the consideration of this Committee in due course.				
25.	Finance and Resources 02/12/10 article 43	<u>Review of Business Centres</u> The Committee resolved: to instruct officers to investigate local demand for a business centre, and identify an alternative site in the event of Granitehill closing.		Head of Asset Management and Operations	06/12/11	
26.	Council 15/12/10 article 28	<u>Bon Accord Indoor Bowling Centre</u> Council resolved: to authorise the Head of Asset Management and Operations to investigate appropriate alternative uses for the property and report back to the Finance and Resources Committee at the earliest opportunity.	Discussions are ongoing with the Council's landlord on possible redevelopment options. The technical feasibility of these is currently being investigated.	Head of Asset Management and Operations	27/09/11	
27.	Council 15/12/10 article 19	<u>Business Plan 2011/12 to 2015/16</u> Council resolved: to reaffirm the decision of the Finance and Resources Committee, and to instruct officers to report on a possible scheme for staff to voluntarily reduce their working hours and for the Council to have the facility to sell additional annual leave to staff.	Officers are actively working to investigate opportunities for voluntary reduction in contracted working hours from groups of staff where the 2011/12 budget has workforce reduction implications. On the facility to sell annual leave this proposal is being developed within revised terms and conditions of employment for staff that will be discussed with staff and trade unions in due course.	Head of HR and OD	06/12/11	

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			The outcome of those discussions will be reported back to Committee prior to implementation.			
28.	Housing and Environment Committee 12/01/11 article 13	<u>Former Cairnfield Community Centre – Future Use</u> The Committee resolved: to instruct that a report be submitted to the appropriate meeting of the Finance and Resources Committee detailing any offers received, and for this report to be referred to the Housing and Environment Committee for its information.	An application has been made to the Scottish Government, asking for approval to sell an HRA asset. Marketing unable to commence until this authority received.	Head of Asset Management and Operations	27/09/11	
29.	Enterprise, Planning and Infrastructure 19/01/11 article 12	<u>2010/2011 Revenue Budget Monitoring</u> The Committee resolved: to instruct officers to submit a report advising of areas where the Council remained the client and the contractor and the recharge method was still utilised, to the Finance and Resources Committee.	Update: A report on the subject was received by the Committee in May 2010 and work is currently in progress to refresh the position, with a report expected after the recess.	Head of Finance	21/04/11	27/09/11
30.	Finance and Resources 01/02/11 article 28	<u>105 – 107 Urquhart Road</u> The Committee resolved: (i) to instruct the Head of Asset Management and Operations to market the property for sale on the open market; and (ii) to instruct that a report be	This property is being actively marketed.	Head of Asset Management and Operations	27/09/11	

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		submitted to this Committee in due course , detailing the outcome of the marketing exercise.				
31.	Finance and Resources 01/02/11 article 29	<p><u>Causewayend School and Lodge</u></p> <p>The Committee resolved:</p> <p>(i) to instruct the Head of Asset Management and Operations to market the whole site for sale on the open market after the future approval of the Planning Brief by the Development Management Sub Committee has been obtained; and</p> <p>(ii) to instruct that a report be submitted to this Committee in due course, detailing the outcome of the marketing exercise.</p>	This property is being actively marketed.	Head of Asset Management and Operations	27/09/11	
32.	Finance and Resources 01/02/11 article 30	<p><u>Extension of Contracts (Tenants' Content Insurance) – Staff Training</u></p> <p>The Committee resolved:</p> <p>(iii) to request that all staff who are expected to deal with tenders and write specifications are trained, in order that they are clear as to what is expected of them; and</p> <p>(iv) to instruct that a report be submitted at the meeting of 16 June, 2011, detailing the action that has been taken in relation to</p>	<p>A report is included in the information bulletin.</p> <p>Recommended for removal.</p>	Head of Procurement	16/06/11	

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		(iii) above.				
33.	Finance and Resources 01/02/11 article 41	<p><u>Four Group Homes - Disposing of Council Properties</u></p> <p>The Committee resolved: to instruct officers to investigate ways of improving the process for declaring properties surplus to Service requirements and disposing of them, and to report back on this in due course.</p>	<p>Update: This issue will be addressed in the Property Asset Management Plan Update in September.</p>	Head of Asset Management and Operations		27/09/11
34.	Finance and Resources 01/02/11 article 32 & Budget Meeting of Council 10/02/11 article 2.	<p><u>Accord Card – Citizen Roll Out</u></p> <p>The Committee resolved: to instruct that a progress report be submitted to this Committee every second cycle.</p> <p>At the budget meeting of Council of 10/02/11, members resolved: to support the roll out of the Accord card as a citizen pass and to instruct that the Finance and Resources Committee receive reports on implementation of discounted pricing for Accord card holders for Council services, and in consultation with partners who deliver services on behalf of the Council to offer a similar benefit, where appropriate.</p>	Au update is included in the information bulletin.	Head of Customer Service and Performance	16/06/11	
35.	Finance and Resources 01/02/11	<p><u>Land at Pitmedden Road, Dyce</u></p> <p>The Committee resolved:</p>		Head of Asset Management and Operations	27/09/11	

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	article 34; 21/04/11 article 39	to defer consideration of this report to allow local members, members of this Committee, and appropriate officers to meet at a date after the Dyce/Bucksburn/Danestone ward by-election on 19 May, 2011, to discuss innovative ways to deliver this project.				
36.	Finance and Resources 01/02/11 article 39	<u>Joint Customer Contract Centre</u> The Committee resolved: to instruct that the joint project team report back to this Committee on 16 June, 2011 with a recommendation as to whether to proceed with the development of the Joint Customer Contact Centre.	A report is included in the information bulletin.	Head of Customer Service and Performance	16/06/11	
37.	Budget Meeting of Council 10/02/11 article 2	<u>General Fund Budget</u> Council resolved: to instruct all Directors to report to the relevant Committee on progress with their transformation options prior to the summer recess; this includes all Service options relating to external delivery models.	A report is on the agenda at item 5.3. Recommended for removal.	Director of Corporate Governance	16/06/11	
38.	Budget Meeting of Council 10/02/11 article 2	<u>General Fund Budget</u> Council resolved: to instruct the Director of Enterprise, Planning and Infrastructure, through CMT and the Corporate Asset Group, to provide details on a capital modernisation plan.		Director of Enterprise, Planning and Infrastructure	16/06/11	

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39.	Budget Meeting of Council 10/02/11 article 5	<p><u>Corporate Governance Business Case</u></p> <p>Council resolved:</p> <p>(i) to approve the commencement of a competitive dialogue procurement process, including issuing an Official Journal of the European Union (OJEU) contract notice and Pre-Qualification Questionnaire (PQQ) for externalisation of services currently provided by Corporate Governance; and</p> <p>(ii) (a) to approve the commencement of a tendering process for the procurement of external consultancy to assist with the competitive dialogue procurement process; and (b) to instruct officers to report to the Finance and Resources Committee seeking approval to award a contract to the preferred tenderer for the external consultancy, subject to a preferred tenderer being identified.</p>	<p>A verbal update will be provided at the meeting by the Director of Corporate Governance.</p>	<p>Director of Corporate Governance</p>	<p>(i) 16/06/11</p> <p>(ii) 2012</p>	
40.	Audit and Risk 29/03/11 article 12	<p><u>Internal Audit - Summary of Audit Findings - Report by Pricewaterhouse Coopers</u></p> <p>The Committee resolved: to instruct officers to report on the following bodies to their relative</p>	<p>Update: The Head of Finance will engage with other services who provide funding to CAB and will undertake to bring a report to the September Committee.</p>	<p>Head of Finance</p>	<p>27/09/11</p>	

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		Service Committee explaining why no Service Level Agreement was currently in place and to instruct the Service to establish a Service Level Agreement within a strict timeframe: <ul style="list-style-type: none"> • Citizens' Advice Bureau. 				
41.	Finance and Resources 21/04/11 article 4	<u>3Rs Project Working Group</u> The Committee resolved: to instruct that progress reports on the 3Rs Project be brought back to appropriate meetings of this Committee.	A report is on the agenda at item 9.2.	Head of Asset Management and Operations		
42.	Finance and Resources 21/04/11 article 25	<u>External Support to Deliver the Business Plan</u> The Committee resolved: to instruct that a report be brought back to this Committee (or the Urgent Business Committee if during recess) to deal with any securing of external support that may be required to assist with the delivery of service options relating to external delivery.		Director of Corporate Governance		
43.	Finance and Resources 21/04/11 article 28	<u>Conditions and Suitability Programme</u> The Committee resolved: to instruct that progress reports be submitted at every second meeting of this Committee.		Head of Asset Management and Operations	27/09/11	

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44.	Finance and Resources 21/04/11 article 30	<p><u>Review of Advance Factories</u></p> <p>The Committee resolved: to instruct that in order to prevent further deterioration, and to optimise rental income, that further investigations be undertaken by the Head of Asset Management and Operations (including a costed programme of repairs) and that this be reported back to this Committee in due course.</p>		Head of Asset Management and Operations	06/12/11	
45.	Finance and Resources 21/04/11 article 35	<p><u>Trade Union Facility Time</u></p> <p>The Committee resolved: to instruct the Head of Human Resources and Organisational Development to report back to this Committee on the review within six months.</p>		Head of Human Resources and OD	27/09/11	
46.	Finance and Resources 21/04/11 article 35	<p><u>Cotton Street Site – SCARF</u></p> <p>The Committee resolved: to agree that the offer of purchase should be reconsidered in one year, at the appropriate meeting of this Committee at a value prevalent at that time.</p>		Head of Asset Management and Operations	April, 2012	
47.	Finance and Resources 21/04/11 article 42	<p><u>Four Former Group Homes – Marketing</u></p> <p>The Committee resolved: to instruct that a further report be submitted to the appropriate meeting of this Committee in due course,</p>	<p>Update: It should be noted that to date, the tenant has not surrendered the lease.</p>	Head of Asset Management and Operations		

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		detailing the outcome of the marketing exercise.				
48.	Finance and Resources 21/04/11 article 47	<u>Wallace Tower</u> The Committee resolved: to instruct that officers report back on the outcome of the advertising exercise to a future meeting.		Head of Asset Management and Operations	February, 2012	
49.	Finance and Resources 21/04/11 article 48	<u>Former Victoria Road Primary School</u> The Committee resolved: instruct that a further report be submitted to the appropriate meeting of this Committee, in due course, detailing the outcome of the marketing.	Update: The site is shortly to be marketed.	Head of Asset Management and Operations	06/12/11	
50.	Finance and Resources 21/04/11 article 51	<u>Funding Opportunities for Delivering Projects</u> The Committee resolved: (i) to instruct the Head of Asset Management and Operations to continue discussions with Hub Co along with the completion of detailed business cases by all appropriate Services, to determine the financial viability of this proposal; (iii) to instruct officers to continue to consider other funding arrangements; (iv) to instruct that a full report be submitted to the next meeting of		Head of Asset Management and Operations	16/06/11	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		this Committee on the outcome of the above instructions.				
51.	Council 27/04/11 article 17	<p><u>Estate Management Contracts Legionella Preventative Maintenance</u></p> <p>Council resolved: to not proceed with the recommendation contained within the report, and instruct officers to report back to the Finance and Resources Committee on other available options, whilst putting in place the necessary short term measures.</p>		Head of Asset Management and Operations	27/09/11	
52.	Education, Culture and Sport 24/03/11 article 5	<p><u>2010/11 Budget Monitoring</u></p> <p>The Education, Culture and Sport Committee resolved: in relation to the issue of property rates, (a) to request that a letter be sent to the Scottish Government highlighting the anomaly in the public sector taxing another part of the public sector; calling for a review of the situation; and asking for a continuation of the tapering relief; and (b) to request that a report be submitted to a future meeting of the Finance and Resources Committee on the matter.</p>	<p>Update: Actions to be complete and a report to be on the agenda for the September meeting.</p>	Head of Finance	27/09/11	
53.	Social Care and Wellbeing 17/05/11 article	<p><u>Social Care and Wellbeing Performance</u></p>		Head of Human Resources	27/09/11	

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
	8	The Social Care and Wellbeing Committee resolved: to request officers to submit a report to the Finance and Resources Committee in terms of the operational recording problems encountered by staff using the PSE system.				
54.	Social Care and Wellbeing 17/05/11 article 23	<u>25 Westfield Terrace</u> The Social Care and Wellbeing Committee resolved: to instruct officers to report to Finance and Resource Committee to agree renunciation of the lease, if the building is vacated before 28 January 2014.		Head of Asset Management and Operations		